

Optimum ERB Submission Checklist

Please ensure that the following information is provided to the Board for each submission:

- **Study Protocol**
- **Copy of the Investigational Drug Brochure/Product Monograph/Product Information** (if applicable)
- **Electronic copy of the Consent Form** (must provide an electronic copy in Word format)
- **Copy of Curriculum Vitae and Copy of Current Medical License** (for Principal Investigators only)
- **Completed Site Questionnaire** (for each Principal Investigator)

ALL FIELDS BELOW MUST BE COMPLETED:

Protocol No. _____ Sponsor: _____

Date Submitted: _____ Expected Study Start Date: _____

Other documents submitted: (please list ads, amendments, etc.) _____

Please forward **invoice** for review to: _____

Submitter's Information

Signature: _____ Name: _____

Tel#: _____

Email _____

PLEASE SEND THE ABOVE DOCUMENTS TO:

OPTIMUM Clinical Research Inc. –

ERB Co-Ordinator

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